**REQUEST FOR QUOTATION  
SPECIFICATION OF STANDARD SERVICES**

**Procurement No:** **23-SS001-24**

## Specification

### Background

The Ministry of Education is committed to providing access to quality education and part of this manifesto is to transport Government of Kiribati (GOK) sponsored students safely and smoothly to their education institution and back to Kiribati for the end of the year school holidays. MOE is chartering flights which would repatriate the students from Nadi to Tarawa with the goal that these flights would transport all students studying across various institutions in Fiji to Kiribati as well as the students studying in other countries. These students would take other commercial flights from their study location to Nadi, and then board one of the 7 charter flights in this procurement.

### Requirements

All supporting documentation must be in English.

Exclusionary criteria assessment will be based on the followings. Failure to provide such

supporting documents will result in disqualifying the tenderer. Please note the following falls under the ***Technical Component***.

1. Certificate of Airworthiness (CoA)
2. Insurance
3. Aircraft Maximum Take Off Weight
4. Air Operation Certificate (if necessary)

The above requirements will be checked during the tender opening, so failure to provide will result

in disqualifying the Tenderer’s submission. Other mandatory documents required can found in the ***Instructions on How to Submit a Quotation*** template, page 5.

For the purpose of evaluating the qualified tenderers, the evaluation criteria outlined in the

“Evaluation criteria and Method Templates” will be considered for assessment on the “value for

money”

### Delivery Time

MOE requires that charters are completed before 1st December 2024. The charter flights would be from Nadi to Tarawa with details on the delivery time shown below:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Route** | **Pax Capacity Required** | **Departure Date** | **Offered Price** | **Number of Required Flights** |
|  | Nadi-Tarawa-Nadi | 150+ | Friday 15th /11/24  Saturday 16th /11/24  Mon 18t0h/11/24  Tues 19th/11/24  Wed 20th/11/24  Friday 22nd /11/24  Saturday 23rd /11/24 |  | 7 |

Please note that for passenger capacity, the Ministry requires that the maximum capacity of the vessel to be utilized.